

Alameda High School Boosters Membership Meeting

Minutes

September 27, 2017/AHS PIT

Meeting was called to order at 6:32 p.m.

The following Board Members were in attendance:

Lynne McAdam (Treasurer)	Diane Freeman & Jennifer Balaian (Co-Presidents)
Birgitta Piamonte (Secretary)	Karin Fox & Laurie Slez (Co-Vice Presidents)
Karin Fox (Sting Coordinator)	Allen Nakamura (Snack Bar Lead/Coordinator)
Brad Thomas (Athletic Director)	Robert Ithurburn (Principal)
Sloan Rausser (Banner Coordinator)	

The following teams were in attendance:

Badminton	Baseball
Cheer	Cross Country
Football	Softball
Track	Men's Basketball
Men's Soccer	Men's Swimming
Men's Tennis	Men's Volleyball
Men's Water Polo	Women's Basketball
Women's Golf	Women's Swimming
Women's Tennis	Women's Volleyball
Women's Water Polo	

The May 2017 and August 2017 Minutes were reviewed by the Secretary Birgitta Piamonte and the group in attendance. There was a motion for approval by Jane Gramaldi and it was seconded by Laurie Slez. The May and August 2017 Minutes were approved.

Co-Presidents Report (Diane Freeman & Jennifer Balaian):

- New Introductions of Board Positions were announced and new 2017-2018 Board Members introduced.
- The role of a team parent was reviewed. A sample flyer of responsibilities was distributed to the group. Reviewed the duties of a team parent. Reviewed the \$60.00 donation as the primary responsibility to support Booster's and attending all the meetings during the year. Discussed upgraded membership's and how to submit the Athletic Packet and Insurance for driving. Reviewed sign in sheet for team parents and leaving current team parent and email address to update.
- Open Board positions were reviewed to the group. The open positions still available are:
 - Team Parent Coordinator
 - Webmaster
- Previously approved Awards were outlined. Two awards were approved, but paid for during the 2017-2018 school year (after 6/30/2017):
 - a. Softball - \$259.77 for a Bownet, Screen & Balls. This was approved in the Jan. 2017 minutes, but not paid until recently.
 - b. Coaches' Appreciation Dinner - \$2,087.63. This was approved in the April 2017 minutes, but paid for over the summer.
- Awards Approved since the May 2017 Meeting:
 - c. All Sports Trainer - \$14,750.00. Partial stipend for onsite Athletic Trainer, Annie Thatcher-Stephens.
 - d. Men's Volleyball - \$149.00 for 100% Participation Award
 - e. Lunch for the S.A.L.T. meeting - \$142.91
 - f. Coaches' CPR Cards - \$532.76
 - g. Parent/Coaches Appreciation Dinner @ Dragon Rouge - \$285.45
 - h. Softball – approximately \$220.00 for paint and supplies for to fix up the backstop, dugout benches, and containers. Parents will supply the labor. This has not been paid for yet.
 - i. Thompson Field Snack Bar – approximately \$1,900.00. This is to build out a new storage closet, purchase new soda fridge, shelving & plastic storage containers. Only \$299.77 of this has already been paid for.
 - j. Five (5) copies of the book "Coaching Wisdom" by Mike Harrity – approximately \$75.00. Proposed by Brad Thomas to have available for all coaches to read.

Treasurers Report (Lynne McAdam):

- Lynne reviewed the latest financials. Reviewed the May 31-June 30, 2017 and July 1, 2016-June 30, 2017 Profit & loss YTD. Reviewed Total expenses and Total/Income loss statement.
- Reviewed in more detail, the Profit & Loss YTD Comparison, which shows year to date). Total AHS Booster Membership Revenue for current year is \$19,085.00. With the on-line player donation availability, it has helped drive the \$60.00 per player donations earlier in the year as paid.
- Total Snack Bar Net revenue is at \$1,607.16 (this is split with Leadership 50%).
- Reviewed sub accounts per team.
- Reviewed award to softball for uniforms on a “repayable award” to pay back:
- Unrestricted cash is at \$42,571.62. \$6,000 is still set aside for the AD Assistant Stipend until Lynne is confirmed on amount. The \$6,000 is based on last year to hold for now.
- Lynne reviewed the transition and process to have Diane Freeman and Jennifer Balaian as the Checking Account signers and remove the prior President (Tamara Bayne).
- Team Rosters are needed to get accurate account for each % for your sport. If team parent can send the final roster lists to Lynne to track, that would help. Goal is for each team to get to 90%.

A motion was made to have Diane Freeman and Jennifer Balaian as second signers on the checking account and Tamara Bayne removed. A motion was made by Birgitta Piamonte and seconded by the group. The motion was approved.

AD Report (Brad Thomas):

- Brad reviewed GO FAN. This will be used for the big game (Encinal/AHS football game. An on-line way to pay to prevent less money at the door (for security) and alleviate long lines. More information to come, but this will be the pilot year.
- Working with John Dalton on fixing the sound in the gym. Cost is estimated at about \$24,000. PTSA has been approached and offered to assist with a % of the cost. Discussion if the Boosters could also contribute a % and what is the right amount. More follow up will happen at the next meeting once a \$ amount has been determined by both PTSA and Booster's.
- Reviewed getting a new used van from the District. The district may donate the van, but it has not been confirmed yet. Still reviewing how much and 8 passenger van would cost and possibly the district will split the cost with Booster's. The vans are becoming more difficult to manage getting teams to away games with the number of players and teams utilizing them at the same time.
- Discussion of upping Annie's hours from 25 to 30 per week. Needing her hours to increase to train/create Emergency action plans for each team. Also needing Annie to be more assessable during many games and times of the day. Brad spoke with Children's Hospital, and the cost is estimated at \$29,550.00, where Booster's would pay (\$14,500.00). There was a discussion of direct hire, but that did not move forward due to restrictions within the district and having her as a Children's Hospital Resource and connections with Physical Therapy Trainers at Children's' (since Annie work's there) for injuries is a plus.
- Winter Parent Meeting will be November 15, 2017.

Banner Program Update (Sloan Rausser/Jack Rausser):

- Reviewed the Banner program and outlined how to submit for a Banner.
- Discussed the pricing structure when the team makes a sale (team at 70% and 30% to the general Booster fund).
- Jack Rausser requested a “Local Liaison” for the Banner coordination due to Jack working in Mountain View. Looking for someone to promote in the role to assist in getting the Banner’s hung up and assuring it runs smoothly after the order is placed.
- Jack will send out reminders to those teams/team parent rep that secured Banners during the pilot year to know when to contact them again to review.
- Reviewed that for any business, this can be a write off, as we are a 501(3c).

Hornet Sting Fundraiser (Karin Fox):

- Confirmed date and location of 2018 Sting. Grand View Pavilion in Harbor Bay, Alameda on March 17, 2018. Requested to get the word out now to parents and coaches to attend.
- More details to come at following Booster Meetings.

Further Announcements

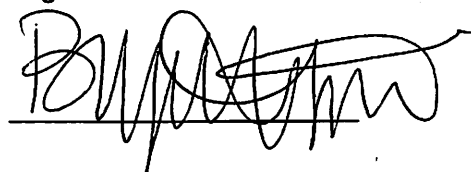
- Allen Nakamura asked for assistance from Booster’s members and Board Members for the Homecoming Football game on October 6, 2017. Help is needed from parents and Booster Members from 3:30-9:30, as all Leadership students will be participating in the Homecoming game with various roles or on the Floats. Snack Bar and BBQ is needed. 5 parents for a 3-4-hour shift each.
- Jeanne Kettles has stepped down as the parent rep for football. A new parent rep will be attending the meetings in October moving forward.

The Next meeting will be on October 25th at 6:30 in the PIT.

Meeting was adjourned at 7:34 p.m.

Respectfully submitted by AHS Booster Secretary

Birgitta Piamonte

A handwritten signature in black ink, appearing to read 'Birgitta Piamonte', written over a horizontal line.